

The Principality of Avacal

Calendar Guidelines

1. The Calendar

- 1.1. Branches will reserve dates on the principality calendar for their events. Local happenings such as practices, meetings and weekday taverns, etc., do not need to be placed upon the calendar.
 - 1.1.1. To reserve a date on the calendar, a branch must complete a Date Reservation form (DRF), with the appropriate signatures, and send to the Principality Calendar Deputy. Date Reservation forms are available from the Principality Calendar Officer, and are also on the An Tir and Avacal websites. Once the Principality Calendar Officer receives this form and confirms the event date, according to availability and how many events the branch already has on the Calendar, an announcement for the event can then be posted on the Avacal website, in the local branch newsletter, and in the Avantgarde.
- 1.2. To have event copy posted in The Crier, a branch must also complete an Event Information form (EIF), with the appropriate signatures, and send to the Principality Calendar Officer with event copy attached. The Principality Calendar Officer **must** receive this by the **15th day of the month 2 months prior** to the event. For example, the EIF and event copy must be received by November 15th for an event taking place in January. This gives the Principality Calendar Officer at least one week to forward copy to The Crier in order to meet The Crier deadline. **Event copy must be in The Crier for any event where royalty is dispensing awards, or where any championship, coronet, or crown tournament is taking place, as per Kingdom law.** An EIF is also required for all events to be listed on the Avacal or Kingdom calendars.

2. Setting the Calendar

- 2.1. The calendar setting will take place during the Curia meeting at the principality's February Investiture event. Event dates shall be set on the calendar from August 1st of the current year to July 31st of the following year. This should provide adequate time for hall bookings, publishing copy, etc.
 - 2.1.1. Branches may set all their official events on the Calendar at that time (see section 5.1). One event per branch that is set on the calendar at February Curia must be designated as that branch's primary "no conflict" event.
 - 2.1.2. A branch that sets only one date at February Curia, and wishes to set another date at a later time, or acquires a third date from another branch (see section 5.2.2) must submit a signed DRF to the Principality Calendar Officer no later than two months prior to the event. A signed EIF may be submitted at the same time as the DRF.
 - 2.1.3. Cantons shall be considered the same as shires for the purpose of setting dates on the calendar.
- 2.2. Events shall not be moved without consent from the calendar officer and the appropriate paperwork resubmitted. The Coronet shall be advised of the need for an event to be moved and shall reserve final say in this matter.

3. Conflict Zones

3.1. There shall be NO conflict with Crown events:

- ◆ Twelfth Night Coronation
- ◆ May Crown Tournament
- ◆ July Coronation
- ◆ September Crown Tournament
- ◆ An Tir - West War

There shall be NO conflict with Kingdom events if these events are held in Avacal:

- ◆ Kingdom Bardic Championship
- ◆ Kingdom A&S Championship
- ◆ Crown Councils

This is in accordance with the Laws of the Kingdom of An Tir.

There shall be NO conflict with Principality events:

- ◆ June Coronet Tournament
- ◆ August Investiture
- ◆ November Coronet Tournament
- ◆ February Investiture
- ◆ Quad War
- ◆ Coronet Councils

This is in accordance with the Laws of the Principality of Avacal.

- 3.2. All official Avacal events will be "no conflict" within the Principality.
- 3.3. The Coronet shall retain the right to revise dates on the calendar when thought necessary.
- 3.4. The Coronet shall retain the right to revise calendar policy and conflict zones for Their Reign.
- 3.5. With the possible continued addition of branches to the principality, this section will be subject to removal to free up dates on the calendar.

4. Order of Calendar Setting

- 4.1. **Crown Events** – Crown tournaments and coronations will be set on the calendar first to preclude these dates. If applicable, councils, inter-kingdom wars, and the kingdom A&S championship will also be set (this only applies if these events take place within Avacal).

- 4.2. **Coronet Events** – Coronet tournaments, investitures, councils, and principality wars will be set on the calendar next to also preclude these dates.
- 4.3. **Principality Branch Events** – Branch events will be set next, the order of which to be decided by the Coronet.

5. Group Minimums

- 5.1. All branches, as per Kingdom law, are required to “place at least one event per calendar year on the Kingdom Calendar with complete copy appearing in The Crier”. Avacal will continue with the tradition of requiring baronies to hold three major events per calendar year, and requiring shires and cantons to hold at least one. If a branch has not set its minimums, they will be set at this time.

6. Group Maximums

- 6.1. Baronies may not exceed a maximum of three official events per Calendar year; shires and cantons may not exceed a maximum of two official events per Calendar year.
 - 6.1.1. Principality events such as Coronets and Investitures do NOT count toward the maximum number of events a branch may hold.
 - 6.1.2. Branches that do not use their maximum may donate their remaining event(s) to another group.
 - 6.1.3. Incipient shires may have one event set on the Calendar by the sponsoring branch. This event does NOT count as part of the maximum number of events for the sponsoring branch.