

# The Principality of Avacal Calendar Policy

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### **1. Definitions of Events**

**1.1 Society sanctioned events** – Everything we do that is sponsored by a branch, registered with the Seneschal of the sponsoring branch and advertised at least to their local members. This includes but is not limited to combat practices, demos, classes, formal events, and business meetings. Unofficial groups including but not limited to households, guilds, ships, and clans cannot sponsor Society events and as such cannot advertise in SCA publications or on SCA online venues. They are also not covered by the insurance policy.

**1.2 Kingdom sanctioned events** are those intended for the attendance and enjoyment of more than that branch's populace, advertised to more than the population of the branch, requiring fees to attend, where formal actions and announcements with long-term impact on the Kingdom may occur. This includes: coronet lists, investitures, appointment of officers at the principality level and up, the presentation of kingdom awards and titles, proclamation of law, and the establishment or advancement of branches. An event information form must be on file, event copy must be published in the Crier along with a calendar listing, and the non-member surcharge must be levied on all adult non-member attendees. **Branches are required to hold at least one of these a year.** Avacal maintains a no-conflict and maximum policy for these. The event may be advertised on all available venues (including Kingdom/Principality websites & mailing lists, as well as the Circus), **once the Calendar Officer has received applicable forms and has confirmed date availability on the calendar.**

**1.3 Calendar listed events:** If the group desires a calendar listing, an EIF must be submitted. This event will be counted towards the Branch maximum and is given access to the no conflict policy, and all advertising venues such as the kingdom and or principality mailing lists, calendars and websites. Event copy is not published in the Crier but may be included in the Avantgarde and advertised on the kingdom or principality mailing lists (including the Circus), calendars and websites. Non-member surcharge does **NOT** apply to these events. (example is War Practice)

**1.4 Local events** include all other Society sanctioned events, such as fight practices,

workshops, potluck, taverns, business councils, stitch & bitch and demos. While it is required to announce such activities to local populace, an EIF is not required and **advertising does NOT include the kingdom or principality mailing lists, calendars or websites (including the Circus)**. Advertising to "local" venues is acceptable (branch websites/forum boards, or mailing lists).

**\*Note** – THUA Classes can take place at either Kingdom Sanctioned Events or Calendar Listed Events but university credential recognition may only take place at Kingdom Sanctioned Events.

## **2. Rotation of Principality Events**

2.1. The Principality Coronet and Investiture Events shall be assigned to each branch in Avacal, and Quad Wars assigned to each Barony according to the following alphabetical rotation:

Principality Event	Branch
June Coronet Tournament 2008	Cold Keep
<b>Quad War 2008</b>	<b>Montengarde</b>
August Investiture 2008	Myrgan Wood
November Coronet Tournament 2008	Montengarde
February Investiture 2009	Myrgan Wood
June Coronet Tournament 2009	Rhuddglyn
<b>Quad War 2009</b>	<b>Borealis</b>
August Investiture 2009	Sigelhundas
November Coronet Tournament 2009	Valley Wold
February Investiture 2010	Vinjar
June Coronet Tournament 2010	Bitter End
<b>Quad War 2010</b>	<b>Myrgan Wood</b>
August Investiture 2010	Bordergate
November Coronet Tournament 2010	Borealis
February Investiture 2011	Cold Keep
June Coronet Tournament 2011	Montengarde
<b>Quad War 2011</b>	<b>Montengarde</b>
August Investiture 2011	Myrgan Wood
November Coronet Tournament 2011	Rhuddglyn
February Investiture 2012	Sigelhundas
June Coronet Tournament 2012	Valley Wold
<b>Quad War 2012</b>	<b>Borealis</b>
August Investiture 2012	Vinjar
November Coronet Tournament 2012	Bitter End
February Investiture 2013	Bordergate
June Coronet Tournament 2013	<i>Borealis</i>
<b>Quad War 2013</b>	<b>Myrgan Wood</b>
August Investiture 2013	Cold Keep

November Coronet Tournament 2013	Montengarde
February Investiture 2014	<i>Myrgan Wood</i>
June Coronet Tournament 2014	Rhuddglyn

<b>Quad War 2014</b>	<b>Montengarde</b>
August Investiture 2014	Sigelhundas
November Coronet Tournament 2014	Valley Wold
February Investiture 2015	Vinjar
June Coronet Tournament 2015	Bitter End

<b>Quad War 2015</b>	<b>Borealis</b>
August Investiture 2015	Bordergate
November Coronet Tournament 2015	<i>Borealis</i>
February Investiture 2016	Cold Keep
June Coronet Tournament 2016	Montengarde

2.2 A Principality Event Bid Form, an EIF, and an event copy are due from the designated host branch a minimum of six (6) months in advance. It is assumed that the DRF was filed at the calendar meeting preceding the event.

2.3 Any branch that chooses to 'trade' their event must obtain the permission of the Principality Calendar Officer and Their Highnesses. Any "traded event" must be given 6 months advance notice with applicable forms handed into the Calendar Officer a minimum of 5 months prior to the event.

### **3. The Calendar**

3.1 Branches will reserve dates on the principality calendar for their events. Local happenings such as practices, meetings and weekday taverns, etc., do not need to be placed upon the calendar.

3.1.1 To reserve a date on the calendar, a branch must complete a Date Reservation form (DRF), with the appropriate signatures, and send to the Principality Calendar Officer. Date Reservation forms are available from the Principality Calendar Officer, and are also on the An Tir and Avacal websites.

3.2 To have event copy posted in The Crier, a branch must also complete an Event Information form (EIF), with the appropriate signatures, and send to the Principality Calendar Officer with event copy attached. The Principality Calendar Officer **must** receive this by the **15th day of the month 3 months prior** to the event. For example, the EIF and event copy must be received by October 15th for an event taking place in January. This gives the Principality Calendar Officer at least one week to forward copy to The Crier in order to meet The Crier deadline. This also gives a branch the month prior to and the month of their event for advertising.

**Event copy must be in The Crier for any event where royalty is dispensing awards, or where any championship, coronet, or crown tournament is taking place, as per Kingdom law.**

*\*\*\* An EIF is required for all events to be listed on the Avacal or Kingdom calendars\*\*\*  
\*\*\*An EIF is also required for advertising on Kingdom/Principality websites and mailing lists (including the Circus) \*\*\**

#### **4. Setting the Calendar**

4.1. The calendar setting will take place during the Curia meeting at the principality's February Investiture event. Event dates shall be set on the calendar from August 1st of the current year to July 31st of the following year. This should provide adequate time for hall bookings, publishing copy, etc.

4.1.1. Branches may set all their official events on the Calendar at that time. One event per branch that is set on the calendar at February Curia must be designated as that branch's primary "no conflict" event.

4.1.2. A branch that sets only one date at February Curia, and wishes to set another date at a later time, or acquires a third date from another branch must submit a signed DRF to the Principality Calendar Officer no later than two months prior to the event. A signed EIF may be submitted at the same time as the DRF.

4.1.3. Cantons shall be considered the same as shires for the purpose of setting dates on the calendar.

4.2. Events shall not be moved without consent from the calendar officer and the appropriate paperwork resubmitted. The Coronet shall be advised of the need for an event to be moved and shall reserve final say in this matter.

#### **5. Conflict Zones**

5.1. There shall be NO conflict with Crown events:  
Twelfth Night Coronation  
May Crown Tournament  
July Coronation  
September Crown Tournament  
An Tir - West War

There shall be NO conflict with Kingdom events if these events are held in Avacal:  
Kingdom Bardic Championship  
Kingdom A&S Championship  
Crown Councils

**This is in accordance with the Laws of the Kingdom of An Tir.**

There shall be NO conflict with Principality events:  
June Coronet Tournament  
August Investiture  
November Coronet Tournament  
February Investiture  
Quad War  
Coronet Councils

**This is in accordance with the Laws of the Principality of Avacal.**

- 5.2. All official Avacal events will be "no conflict" within the Principality.
- 5.3. The Coronet shall retain the right to revise dates on the calendar when thought necessary.
- 5.4. The Coronet shall retain the right to revise calendar policy and conflict zones for Their Reign.
- 5.5. With the possible continued addition of branches to the principality, this section will be subject to removal to free up dates on the calendar.

**6. Order of Calendar Setting**

- 6.1. **Crown Events** – Crown tournaments and coronations will be set on the calendar first to preclude these dates. If applicable, councils, inter-kingdom wars, and the kingdom A&S championship will also be set (this only applies if these events take place within Avacal).
- 6.2. **Coronet Events** – Coronet tournaments, investitures, councils, and principality wars will be set on the calendar next to also preclude these dates.
- 6.3. **Principality Branch Events** – Branch events will be set next, the order of which to be decided by the Coronet.

**7. Group Minimums**

- 7.1. All branches, as per Kingdom law, are required to “place at least one event per calendar year on the Kingdom Calendar with complete copy appearing in The Crier”. Avacal will continue with the tradition of requiring baronies to hold three major events per calendar year, and requiring shires and cantons to hold at least one. If a branch has not set its minimums, they will be set at this time.

**8. Group Maximums**

- 8.1. Baronies may not exceed a maximum of three official events per Calendar year; shires and cantons may not exceed a maximum of two official events per Calendar year.
  - 8.1.1. Principality events such as Coronets and Investitures do NOT count toward the maximum number of events a branch may hold.
  - 8.1.2. Branches that do not use their maximum may donate their remaining event(s) to another group.
  - 8.1.3. Incipient shires may have one event set on the Calendar by the sponsoring branch. This event does NOT count as part of the maximum number of events for the sponsoring branch.

8.1.4 THUA Grande Sessions do not count towards a branch maximum.

### **9. Event Removal**

9.1 In the case that a group's event must be removed from the calendar, written notice must be given to Their Highnesses, the Principality Seneschal and the Principality Calendar Officer a **minimum of 3 months prior to the event**. Appropriate signatures (Seneschal and or Baron/Baronesses) must also accompany the letter/form. Though this should be a last resort for a group ("trading" the event should be considered first and foremost)...it may, at times, be necessary.

## Checklist for Seneschals & Autocrats

Forms are available on the Avacal Website [www.avacal-sca.org](http://www.avacal-sca.org)

### **At February Investiture**

- Submit DATE RESERVATION FORM (DRF) signed by the branch Seneschal to Avacal Calendar Deputy (applies to all events on the calendar taking place from August to July of the following year including Principality events)

### **6 months prior to hosting a Principality Event**

Submit to the Avacal Calendar Officer :

- Principality Event Bid Form signed by the Seneschal and Autocrat
- Event Information Form (EIF) signed by the Seneschal and Autocrat
- Event copy

### **3 months prior to hosting a branch event (by the 15<sup>th</sup>)**

Submit the Avacal Calendar Officer

- Event Information Form (EIF) signed by the Seneschal and Autocrat
- Event copy (make a note if this is not to appear in the Crier)

### **Event Copy Requirements**

All event copies for the Crier, Avantgarde, and Avacal Webpage have to go through the Calendar Officer.

Please include the following as required by the Crier:

- Date of event (day and month and year)
- Time of event (when site opens and closes)
- Name of sponsoring group
- Location (name, street address, and town) of the site. The postal code should also be included if available. If there is no street address, this must be noted in the copy.
- Name (society and modern) and mail address of the autocrat; email address or phone number are discretionary but are very helpful. (I find it useful to include the feastocrat as well)
- If there is a fee for the event, the statement "make cheques payable to <Group>" must be included.
- Official SCA Event Title
- Modern Location (town/city)

The event copy can be a maximum of 300 words for branch or baronial events, 350 for Principality events.